Dear Students,

Online re-enrolment for Semester Two, 2019 is happening NOW until 15 May, 2019. Re-enrolment is compulsory for all current students unless you are graduating at the end of Semester One, 2019.

Effective 1st November 2018, online enrolments (Core Units and MPU Units) is to be completed ONLY through the Curtin Malaysia eStudent portal. Please do not go to Oasis to complete your enrolments.

Failure to complete your enrolment within the stipulated timeline will incur a LATE ENROLMENT penalty.

For students who are new to online enrolment, you may refer to the attached Online Enrolment/withdrawal guide.

Please refer to the Academic Calendar 2019 for the important dates.

<table>
<thead>
<tr>
<th>Enrolment Important Dates for Semester Two, 2019</th>
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<tbody>
<tr>
<td>Start date to enrol online/manual</td>
<td>Wednesday, 1st May, 2019</td>
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<tr>
<td>Last date to enrol online/manual</td>
<td>Wednesday, 15th May, 2019</td>
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<tr>
<td>Last date to add units (online/manual)</td>
<td>Friday, 2nd August, 2019</td>
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<tr>
<td>Last date to withdraw unit without Fee liabilities (Census Date)</td>
<td>Friday, 23rd August, 2019</td>
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<tr>
<td>Last date to withdraw unit with Fee liabilities:</td>
<td>Friday, 11th October, 2019</td>
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<tr>
<td>Note: “WD” will be recorded on your academic record and will still liable for the tuition fees.</td>
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Please note on the following important information when enrolling online:

- Make sure your enrolment is according to your Course Structure, otherwise you will not be able to complete your course within the standard course duration. Course Structures are available on Moodle for your reference.
- Students with sanction (e.g. outstanding fees) will not be able to do online enrolment until the sanction is lifted.
- Online enrolment can only accept a maximum of 100 credits per semester. If you wish to enrol in more than 100 credits (overload), please enrol manually by completing the Enrolment form and overload form. Please ensure that your Head of Department has approved the overload enrolments before submission to Student Services Department Office.
- You are advised to print your enrolment advice slip from eStudent after you have completed your enrolment.
- You can only sit for the final examinations for units that you are enrolled in. No enrolment no entry!

**Remember**: Your enrolment is YOUR responsibility. Changes to your enrolments must be made in accordance with the University’s policies and deadlines.

Please contact the respective Faculty should you need further information regarding the units offered.

For assistance, please visit our Enrolments staff in person or email us at enrolment@curtin.edu.my.

**Important Links:**
- eStudent
- Academic Calendar
- Course Structure
- Moodle
- Forms
- Unit Offered:
  - Faculty of Engineering and Science
  - Faculty of Business
  - Faculty of Humanities

Enrolment Office | Student Services Department

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